

**Ten Key Mastery Week 6 Tips**  
**Lessons 23 and 24**  
**Optional Lessons (Timings) 3 and 4**

[Ten Key Mastery Website](#)

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Do each lesson AT LEAST three times. If you find any of the reaches in these lessons difficult, do them five times instead of three times.

Lesson 23 is a 3-minute timing with mixed keys. Remember to keep your eyes on your book or monitor when doing the timing.

Lesson 24 is a 5-minute timing with mixed keys and all reaches. This timing may be challenging because it is longer than most and it's with all reaches. Start out slow and strive for accuracy. If you get frustrated, take a break before doing the timing the second and third time.

Optional Lesson (Timing) 3 is a 2-minute timing, all keystroke review, with mixed 4-digit numbers. The timing is on Page C-3 in your textbook. For those using the screen-based version, you'll need to click the down arrow on the Lessons icon and change it from Standard to Optional to access the Optional Lessons.

Optional Lesson (Timing) 4 is a 4-minute skill building timing with varying numbers (2 to 4 digits) of all reaches. Take your time and focus. Take a break before doing the timing the second and third time if necessary. Timing 4 is on Page C-4 in your textbook.